

## Meeting #20 Minutes (10-23-22)

### 2023 5K

- New 5K Date approved for February 19th, 2023!
- New Google calendar has been created
  - Link to join sent in facebook messenger; access through a laptop or desktop computer
  - All dates have been shifted from the dates for the October 2nd race date to the new February 19th race date
  - Technically we are behind schedule
  - Everything “behind schedule” involves contacting the proper organizations involved with their corresponding calendar dates
- New sponsors for the new race date can be contacted with another round of calls
  - Obviously they will not be on the shirt; can still receive all other benefits
  - Can find new tables/vendors for the event in addition to reconfirming with the previous 5K vendors
  - Can use the list of sponsors that we were unable to get ahold of for the original date
- Registration can open back up
  - Christmas and other holiday related sales
  - Thanksgiving is a good time to shoot for, earlier is also a possibility
  - We need to plan on contacting people who are already registered to see if they are coming or not
    - We can try sending another email with an updated link in order to assess how many racers we will have
    - A new google form can be sent out
  - We need to gauge how many people are going to show up in order for the chip timing representative to properly prepare
  - After sending out a google form, can reach out to those who haven't responded individually as a final means of contact
  - We can have a better estimate of numbers as we get closer to the date
- Updated Facebook Event page
  - Need to make an entirely new page
  - Time and location should stay the same
  - Date changes
- Waivers updated
  - Avian and Connor
- Tallahassee Balloons to be contacted and updated
- Port-a-potties to be contacted and updated

#### Looking ahead:

- Start thinking about how we want to approach unprecedented timing of calendar dates in relation to the semester
- Sometime soon we need to go to the field house and take 5K boxes out to sort through what we have and keep track of
  - how many of each size shirt that we have
  - how many purchased race packs haven't been picked up yet
- No Early Bird
- We should cut off registration period in order to prepare ordering more shirts, etc. if needed
  - January 29th, 2023 cut off on registration
- We should keep Virtual Packs to allow people to support the race and cause away from Tallahassee
  - Virtual pack registration to close on January 15, 2023
- New packet pickup dates for the 2/19 race to be centered around COM concert dates during the weekend of the race rather than Marching Chiefs rehearsals
  - Potentially a UPO concert on Feb 16; February 17 and 18 packet pickups to be decided on as well
    - Announcing pickups for the week of the race for now
  - If people have already registered and don't have their stuff yet they can contact Alexea through the reg manager email
- New reg site needs to be sorted out; no more regfox
- Assistants to help with sponsor calls as decided by Alexis and Alexa
  - One plan to consider is organizing "sponsor call hangout" sessions to allow for more incentive for volunteers, more concrete definitions for service hours, and to create more accountability for getting sponsor calls completed
- Volunteer manager to contact Dr. Plack about how to approach asking for volunteers in and out of Marching Chiefs (sem sound travel points, making it required, etc.)
  - Scrap all old responses to original volunteer form, redo another volunteer form
  - All materials should be covered (cups, water coolers) and stored in empty HMU basement locker in stackable bins

#### New member shadowing discussion:

- Send out applications at the end of Fall semester to start shadowing positions at the beginning of the Spring semester
  - Current president of Gamma Nu approves, must gain approval from next president
- Potentially make a general announcement saying "please react if you are interested in..." for more involvement

#### Old 5K business: TOC check; John sent an invoice to TOC, waiting to hear back from him/them

- 5K virtual packs to be mailed out on Tuesday