

Meeting #4 Minutes (06-04-2023)

1. Updates

- Co-Race Director (Micah)
 - Has been working on transferring Website info to new ownership
 - Updating website links and Bios
- PR Manager (Jared)
 - All Social Medias are updated and ready
 - Getting ready to publish Facebook event
 - Potentially creating a Permanent 5K page. To retain audiences
- Registration Manager (Elizabeth)
 - Updated Registration Site
 - Created Early Bird Discount code. 50 person limit
- Volunteer Manager (Jalen)
 - Reaching out to Dr Plack about Chiefs Calendar
 - Eventually reaching out about Gold Cart use
- Sponsor Manager (Moses)
 - The Sponsor Card is just about complete
 - Finished reviewing active status of past businesses to reach out to
 - First day for Sponsor Calls on Friday, Plan was created, creating calendar for future sponsor calls
 - Mr Beast has not responded ☐
 - Also emailing sponsors and including the Sponsor Card
- Advisor (Sean D.)
 - Creating a post 5k Project Summary Report

2. General Business

- Price Points
 - Early Bird Registration for In Person - \$28
 - All Registration for Virtual - \$35
 - Post Early Bird for In Person - \$35
- 5k Inventory
 - All items are located
 - Plan a time to properly place all materials, potentially next weekend
- No meeting this following week
- Rescheduling committee meeting the weekend of Father's day