

Meeting #3 Minutes (05-28-2023)

1. Updates

- General
 - Filled and empty Logos have been finished by Jared
 - Still waiting on information for shirt confirmation
 - Committee Headshots and Photo later this week
- Sponsor Manager (Moses)
 - Just finished Sponsor Card and is in the Drive
 - Planning organizing the sponsor calls for later in the week
- PR Manager (Jared)
 - Logos are finished, There are two logos, one for the shirt, one for online services
- Registration Manager (Elizabeth)
 - Working designing and contacting the race medals
 - Establishing Discount codes throughout the semester
- Co-Race Director (Micah)
 - Minutes updated
- Volunteer Manager (Jalen)
 - Volunteer form created
 - Brother assignments reorganized for efficient communication
 - Working on Section Competition date and idea
 - Adding the 5k to the Marching Chiefs Calendar
- Financial Advisor (Kenneth)
 - Expanding on the list of potential sponsors
 - Drafting ideas on things to sell on Race Day

2. Upcoming Deadlines

- Sponsor Manager to compile list of potential Sponsors and contact info
- Bio's and Pictures updated in the drive
- Create a plan for Sponsor calls by the end of the week, reach out for assistance
- June 4th, have all social media accounts, registration, and website pages updated and published
- Reaching out to Chip Timing services
- Contacting FSUPD